

MALUTI-A-PHOFUNG MUNICIPALITY



NOTICE NUMBER: 29/2019
BID NO. SCM/BID17/2019/20

APPOINTMENT OF A SERVICE PROVIDER: REQUEST FOR PROPOSAL TO ACQUIRE AN INSURANCE COVER FOR MUNICIPALITY FOR A PERIOD OF (03) YEARS

Maluti-a-Phofung Municipality hereby invite bids for request for proposal to acquire an insurance cover for municipality

Requirements:

- Original valid company tax clearance certificate must be attached.
- Copy of company registration certificate reflecting active members (Except for sole traders and partnerships) must be attached.
- All supplementary forms including municipal rates and taxes clearance certificate form contained in the bid documents must be completed in full or (submit a proof that the municipal rates and taxes are not in arrears for more than three months).
- Copy of B-BBEE Compliant Certificate
- Copy of Company profile & proposal be attached
- Supplier must be registered with Central Supplier Database (CSD)
- Sealed Bids should clearly indicate: **APPOINTMENT OF A SERVICE PROVIDER: REQUEST FOR PROPOSAL TO ACQUIRE AN INSURANCE COVER FOR MUNICIPALITY FOR A PERIOD OF (03) YEARS SCM/BID17/2019/20**

Closing date: 06th December 2019 at 14h00 pm

Bid Box: Bid Box No. "B"
Maluti-a-Phofung Municipality
Setsing Business Centre
C/O Moremoholo & Motloung streets
Phuthaditjhaba

Supply chain enquiries (058) 718 3877/ (058) 718 3869

Technical Enquiries Mr S Mopeli 058 718 3791

Please note:

1. No bids will be accepted from persons in the service of the state.
2. Bid documents will be obtainable as from Tuesday the 29th of October 2019 after 10h00 am from the cashiers point, Phuthaditjhaba offices upon payment of a R 2 510.50 non-refundable fee (cash or bank guaranteed in favour of Maluti-a-Phofung Municipality).
3. No telegraphics, telefaxes and late Bids will be accepted.
4. Municipality is not bound to accept the lowest Bid.
5. Municipality reserve the right not to award the bid.
6. Municipal Supply chain management policy and Preferential Procurement Policy Framework Act No 5 of 2000 (80/20 preferential points allocation system in line with revised Procurement Regulations of 2017 by using the balance scorecard methodology) will be applied.
7. Only one submission for this bid will be considered from the bidder.
8. Failure to comply with the above mentioned conditions may invalidate your bid.
9. Please take note that the above-mentioned site inspection is compulsory. Failure to attend will result in Automatic disqualification.
10. Should you not receive any correspondence from us within 120 days regard your bid as unsuccessful.
11. Communication will be limited to the successful bidder.

T. MOPELOA
ACTING MUNICIPAL MANAGER