



Local Municipality • Mmasepala wa seLehale • Plaaslike Munisipaliteit

## **REPORT BY THE EXECUTIVE MAYOR FOR SUBMISSION TO COUNCIL**

### **IDP AND BUDGET PROCESS PLAN FOR 2016/2017 FINANCIAL YEAR**

#### **1. EXECUTIVE SUMMARY**

To obtain approval for IDP and Budget Process Plan for 2016/2017 financial year.

#### **2. BUSINESS PLAN**

IDP and Budget Process Plan

#### **3. COMPLIANCE WITH STRATEGIC OBJECTIVE**

Provision of sustainable service delivery  
Compliance with legislation

#### **4. DELEGATED AUTHORITY**

Vest in the Council

#### **5. ANNEXURES**

IDP and Budget Process Plan 2016/2017 with time schedules

#### **6. POLICY**

Budget Policy

#### **7. LEGAL REQUIREMENTS**

Municipal Systems Act 32 of 2000 (28 (1))  
Municipal Finance Management Act No. 56 of 2003 (Section 21(1) (b))  
Regulation No. 32141, 11 April 2009

#### **8. BACKGROUND AND DISCUSSION**

In terms of the Municipal Systems Act 32 of 2000 each Municipal Council, within a prescribed period after the start period of its elected term and every financial

year must adopt a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan.

In terms of the Municipal Finance Management Act, No.56 of 2003, section 21(b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for –

- (i) the preparation, tabling and approval of the annual budget;
- (ii) the annual review of –
  - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
  - (bb) the budget related policies;
- (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and
- (iv) any consultative processes forming part of the processes referred to in subparagraphs (i),(ii) and (iii).

## **9. FINANCIAL IMPLICATIONS**

No direct financial implication(s)

## **10. STAFF IMPLICATIONS**

The exercise shall be handled by internal staff

## **11. COMMENTS FROM OTHER DIRECTORS**

No Comments

## **12. RECOMMENDATIONS**

It is recommended that:

- Council adopt 2016/2017 IDP and Budget Process Plan for implementation and review of IDP and Budget 2016/2017.
- Council adhere process plan time frames.

**EXECUTIVE MAYOR**

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**Cllr VUSI TSHABALALA**

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**DATE**